

## TEMPORARY OPPORTUNITY

PEOPLE OF COLOR, WOMEN AND INDIVIDUALS WITH DISABILITIES ARE STRONGLY ENCOURAGED TO APPLY. AN EQUAL OPPORTUNITY EMPLOYER. Apply online at: <a href="https://www.marincounty.org/jobs">www.marincounty.org/jobs</a>

# **DEPUTY DISTRICT ATTORNEY I - Temporary**

**District Attorney's Office** 

RECRUITMENT CLOSING DATE

Monday, March 1, 2021 At 4:00pm \$8,214 - \$9,100 / Month Recruitment # 252A-TC-2102

### **ABOUT US:**

At the County of Marin, our employees overwhelmingly report feeling their work is meaningful, they like the work they do, and they are proud to tell people "I work for the County of Marin." Discover more about us, our values and our organizational culture <a href="here">here</a>. Read on to find out more about this opportunity:

### **ABOUT THE POSITION:**

The General Prosecution Unit provides professional legal services in the preparation and prosecution of a variety of criminal and/or civil matters which may include driving under the influence (DUI) cases, family violence cases, and general misdemeanor violations of the California Penal Code. Additional information can be found in the class spec.

There are currently two (2) full-time, contingent hire vacancies in the General Prosecution Unit which may be filled at the Deputy District Attorney I or II level. You must apply for the level you wish to be considered for. These positions are anticipated to last for up to 6 months but may be extended or ended early based upon the needs of the department and ongoing funding.

### **ABOUT YOU:**

Our Highly Qualified Candidate: The ideal candidate has a demonstrated willingness to perform all aspects of District Attorney legal services and possesses the knowledge and skills to work independently and collaboratively on all assignments, including litigation matters. The ideal candidate has a proven track record of excellent customer service and is a team player, works respectfully, collaboratively and develops positive working relationships with colleagues, clients, staff and court personnel.

We recognize your time is valuable, so please do not apply if you do not have at least the following required Minimum Qualifications:

Possession of Juris Doctor Degree.

Current active membership in the State Bar of California.

**Special Requirements:** The selected candidate must pass a background investigation as required for employment in a law enforcement agency.

#### **ABOUT THE PROCESS:**

All applicants will receive email notifications regarding their status in the recruitment process. Please be sure to check your spam settings to allow our emails to reach you. You may also log into your governmentjobs.com account to view these emails.

**Testing and Eligible List:** Depending on the number of qualified applications received, the examination may consist of a highly qualified review, application screening, online assessment, written examination, oral examination, performance examination, or any combination to determine which candidates' names will be placed on the eligible list.

The eligible list established from this recruitment will be used to fill the current vacancies and any future vacancies for open, fixed-term, full-time or part-time positions which may occur in this assignment while the list remains active. Eligible lists remain active for a minimum of six (6) months.

**Disaster Service Workers:** All County of Marin employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker-related training as assigned, and to return to work as ordered in the event of an emergency.

HOW TO APPLY: You may apply online at <a href="https://www.marincounty.org/jobs">www.marincounty.org/jobs</a>

MARIN COUNTY HUMAN RESOURCES DEPARTMENT 3501 CIVIC CENTER DRIVE ● ROOM 415 ● SAN RAFAEL, CA 94903-4189 OFFICE PHONE (415) 473-6104 ● TTY (415) 473-5780

Paper or Faxed application documents <u>will not</u> be accepted. If you need assistance completing an online application, contact us at 415 473-2126.

**Equal Employment Opportunity Employer:** The County of Marin is committed to diversity and invites all qualified people to apply, including persons of color, women, and individuals with disabilities. Upon request, reasonable accommodation may be made for persons with disabilities and for religious reasons, where necessary. If you have questions regarding equal employment opportunities or the position announcement, please contact the Human Resources Department at (415) 473-6104.

Reasonable accommodation for people with disabilities may be requested by calling (415) 473-6104 (voice) or (415) 473-5780 (TTY) at least five work days in advance of a scheduled exam. Copies of documents are available in accessible formats upon request.



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## **DEPUTY DISTRICT ATTORNEY II - Temporary**

**District Attorney's Office** 

RECRUITMENT CLOSING DATE

Monday, March 1, 2021 At 4:00pm SALARY \$9,599 - \$11,676 / Month Recruitment # 2522-TC-2102

### **ABOUT US:**

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### **ABOUT THE POSITION:**

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There are currently two (2) full-time, contingent hire vacancies in the General Prosecution Unit which may be filled at the Deputy District Attorney I or II level. You must apply for the level you wish to be considered for. These positions are anticipated to last for up to 6 months but may be extended or ended early based upon the needs of the department and ongoing funding.

### **ABOUT YOU:**

Our Highly Qualified Candidate: The ideal candidate has a full range of experience prosecuting misdemeanor cases through jury trials to verdict. The ideal candidate has a demonstrated willingness to perform all aspects of District Attorney legal services and possesses the knowledge and skills to work independently and collaboratively on all assignments, including litigation matters. The ideal candidate has a proven track record of excellent customer service and is a team player, works respectfully, collaboratively and develops positive working relationships with colleagues, clients, staff and court personnel.

We recognize your time is valuable, so please do not apply if you do not have at least the following required Minimum Qualifications:

Possession of Juris Doctor Degree.

Current active membership in the State Bar of California.

One (1) year of progressively responsible experience as a Deputy District Attorney or an equivalent combination of training and experience.

**Special Requirements:** The selected candidate must pass a background investigation as required for employment in a law enforcement agency.

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